**AGRO PARK DEVELOPMENT COMPANY LIMITED**

**Report:** Daily – Weekly Report

**Unit:** Facility

**Date:** March 14th , 2020

**Prepared by:** Akinyemi Samuel Olaoluwa

**Activity Period:** March 8th , 2020 through March 14th , 2020.

**Team Lead:** Mr Anibi Micheal

**Team Member(s):** Akinyemi Samuel Olaoluwa

Edwin Okorinama

Olasore Alaba Olarenwaju

This report contains activities that was carried out from March 2nd, 2020 through March 7th, 2020.

**Monday**

1. Continuous poultry plumbing work (laying of pipes. Fixing of socket, tee. Air valve…)
2. Routine check to Booku and Banow(generator due service and work schedule).
3. Sorting of water availability for organic solution
4. Supervision on completion of the generators at the store
5. Supervision on repair and servicing of borehole at the model farm
6. Plumbing works at distiller and fixing of broken pipes at snailry.
7. Sorting of water needs for brooding.

**Tuesday**

1. Routine check to all units to ask about their facility needs
2. Check up on re-occurring fault at the model farm borehole
3. Supervision on servicing of all unit generator
4. Repair on vulcanize engine and change of carburetor(1,500-existing)
5. Finishing up of installation of poultry tanks(started use)
6. Plumbing works at old distillery, fixing of leaking pipe.

**Wednesday**.

1. Taking of facility inventory for all unit and confirmation
2. Routine check at poultry and distiller to check facility work done.
3. Sorting of material needs for units.
4. Fixing of wire hose at the distillery.

**Thursday**

1. Finishing up of inventory for all units.
2. Routine check to all units, to ensure facility smooth operation,
3. Supervision on repair of 1.9 generator in store (change of valve and tap with existing)
4. Personal development.
5. Supervision on fixing of faulty pipes at distillery and strategising with the APIC team on the best solution for leaking pipes at distillery.
6. Sorting of water availability for garri unit and hostels.

**Friday**

1. Supervision on repair of air-valve at distillery unit (plumber and APIC team).
2. Sorting of generator need for SP at the new poultry after their generator developed fault. (Engine seat = 1500).
3. Sorting of material need for organic unit.

**Saturday**

1. Routine check to all unit and check on damaged pipes during grading of roads.
2. Supervision on inventory of facility store.
3. Sorting of material need for facility materials brought from Lagos.
4. Sorting of water availability for hostel use.